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**College of Administrative and Financial Sciences**

**Assignment 3**

**Deadline: End of Week 13, 15/05/2021 @ 23:59**

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| --- | --- |
| Course Name: **Knowledge Management** | Student’s Names: |
| Course Code: **MGT 403** | Student’s ID Number: |
| Semester: 2nd | CRN: |
| Academic Year: 2020/2021 | |

**For Instructor’s Use only**

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| --- | --- |
| Instructor’s Name: | |
| Students’ Grade: **/ 5** | Level of Marks: **Low/Middle/High** |

**Instructions – PLEASE READ THEM CAREFULLY**

* The Assignment must be submitted on Blackboard (**WORD format only**) via allocated folder.
* Assignments submitted through email will not be accepted.
* Students are advised to make their work clear and well presented; marks may be reduced for poor presentation. This includes filling your information on the cover page.
* Students must mention question number clearly in their answer.
* Late submission will NOT be accepted.
* Avoid plagiarism, the work should be in your own words, copying from students or other resources without proper referencing will result in ZERO marks. No exceptions.
* All answered must be typed using **Times New Roman (size 12, double-spaced)** font. No pictures containing text will be accepted and will be considered plagiarism).
* Submissions without this cover page will NOT be accepted.

**ASSIGNMENT-3**

**Knowledge Management (MGT-403)**

**2nd Semester (2020-2021)**

**Assignment Workload:**

This Assignment is a mini project type assignment.

This assignment is a group Assignment

**Course Learning Outcomes-Covered**

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| --- |
| *Demonstrate effective knowledge management skills to utilize knowledge management tools for the benefits of the organization.* |
| *Demonstrate ability to work with others effectively as a team member in knowledge management projects, related to case studies.* |

**Submission Guidelines**

* ***All students are encouraged to use their own words.***
* ***This assignment is a group assignment.***
* ***Each group will consist of 4-5 Students only.***
* ***Be very specific and focused on the issue while answering a question.***
* ***Student must apply Saudi Electronic University academic writing standards and APA style guidelines and review at least three (3) scholarly, peer-reviewed journal articles to support their answer for each question or concept.***
* ***A mark of zero will be given for any submission that includes copying from other resource without referencing it.***
* ***No marks will be given for irrelevant details.***
* ***It is strongly encouraged that you should submit all assignments into the safe assignment Originality Check prior to submitting it to your instructor for grading.***
* ***If the assignment shows more than 25% plagiarism, the students would be graded zero.***

**Assignment 3**

**Choose any organization of your choice (Preferably from Saudi Arabia) and write a detailed report with following headings. (500-600 Words)**

**Report Title: Knowledge management systems in organizations.**

**Part A. Introduction**: (**3 Marks**)

The introduction part must highlight the following.

* Introduction to knowledge management.
* Brief description of the selected organization.
* Complete description of the knowledge management system of the selected organization.
* Major steps taken by the organization to improve knowledge management systems.
* Highlight the major challenges faced by the organizations in Saudi Arabia to implement knowledge management systems.

**Part B. Recommendation and Conclusion:(2 Marks)**

What suggestions/recommendations would you like to provide to the Saudi organizations in general for improving knowledge management systems.

Write down conclusion in one paragraph.