

*Structure Requirement* - students are reminded work should have a beginning, a middle and an end, that each paragraph should contain one point which is explained well and reasoned through, and finally, that paragraphs are linked.

*Content Requirement* - students must demonstrate: [i] knowledge of the subject area in question; [ii] the ability to search out additional (relevant) material to that given in the lecture; [iii] the ability to marshal materials into logical and coherent lines of reasoning in a critical and analytical fashion; [iv] the ability to provide, if applicable, some discussion of any policy instruments; and [v] the ability to inform the reader whilst answering the assignment brief.

### **Language**

The paper must be written in formal English language. Please avoid any slang or unethical terms that could offend a second party.

### **Article structure**

Subdivision - numbered sections

Divide your article into clearly defined and numbered sections. Subsections must be numbered 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc. but note that the abstract is not included in section numbering.

### **Introduction**

In the introduction part, authors must carefully review the literature and provide the reason as to why we need to do this research. Authors must also clearly state the novelty of the paper in this part and specify the differences between this work and previously published works.

### **Discussion**

This part must explain the significance of the results of the work. Prevent extensive citations and discussion of published literature.

### **Conclusions**

The main conclusions of the work may be presented in a short Conclusions section.

### **Appendices**

If the work contains more than one appendix, identify them as A, B, etc. Formulae and equations in appendices must be given separate numbering: Eq. (A.1), Eq. (A.2), etc.; in a subsequent appendix, Eq. (B.1) and so on.

### **Essential title page information**

- Title. Informative. Titles must be used in information-retrieval systems. Prevent abbreviations and formulae where possible.

## **Abstract**

The abstract must state briefly the aim of the research, the basic principal results and major conclusions.

## **Keywords**

Right after the abstract, provide a maximum of 6 keywords.

## **Acknowledgements**

put acknowledgements in a separate section at the end of the article before the references.

## **Footnotes**

Number them consecutively throughout the article, using superscript Arabic numbers.

## **Tables**

Number tables consecutively in accordance with their appearance in the text.

## **References**

### **Citation in text**

Please make sure that all references cited in the text are also presented in the reference list. Please use only indexed papers, books, etc in your paper. In our opinion, a good quality paper must have, at least, 15-20 references from indexed journals.

### **Reference style**

Text: All citations in the text need to refer to:

1. Single author: the author's name (without initials, unless there is ambiguity) and the year of publication;
2. Two authors: both authors' names and the year of publication;
3. Three or more authors: first author's name followed by "et al." and the year of publication.

Examples: "as demonstrated (Sadjadi, 2009a, 2009b). Ben-Tal et al. (2000) have recently shown ...."

**List: References must be arranged alphabetically.**

### **Examples:**

Reference to a journal publication:

Charnes, A., Copper, W.W., & Rhodes, E. (1978). Measuring the efficiency of decision-making units. *European Journal of Operational Research*, 2(1), 429–444.

### **Reference to a book:**

Fuare, R., Grabowski, R., & Grosskopf, S. (1985). The measurement of efficiency of production. Boston: Kluwer Academic Publishers

**Reference to a chapter in an edited book:**

Mettam, G.R., Adams, L.B., (1999). How to prepare an electronic version of your article, in: Jones, B.S., Smith , R.Z. (Eds.), Introduction to the Electronic Age. E-Publishing Inc., New York, pp. 281-304.

**Important notice**

The citation is according to APA style and authors are encouraged to use Google Scholar. Authors may copy and past the title of each reference inside Google search box and once finds it click on Cite and choose the middle option, APA. We strongly recommend authors to watch this movie to learn more about arranging reference

**3000-4000 words limit**

If similarity rate exceeds 20% in any assignment, Zero Mark will be given.